



**SAGARMALA**  
GOVT. OF INDIA

## मुर्गुगांव पोर्ट अथॉरिटी MORMUGAO PORT AUTHORITY

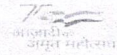
(पोर्ट, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)  
(MINISTRY OF PORTS, SHIPPING & WATERWAYS, GOVT. OF INDIA)

**यांत्रिक इंजीनियरी विभाग / MECHANICAL ENGINEERING DEPARTMENT**

"साारसी" प्रशासनिक कार्यालय भवन, हेडलैण्ड सडा, गोवा - 403804.

"SAARASI" ADMINISTRATIVE OFFICE BLDG., HEADLAND SADA, GOA - 403 804.

Tel : (0832) 2521170 Email : cme@mptga.gov.in website : https://www.mptga.gov.in



MM/16/2026/020

17.02.2026

To,

Dear Sir,

### Sub:- Budgetary quotation

You are requested to kindly furnish your budgetary quotation for the subject items in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN No.	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
NS-1	Printing and Supply of "FORWARDING NOTE FOR MERCHANDISE" forms. 100 Books containing 50 Folio's each and copy's should be perforated at the top (as per attached specimen) (size 13.5" x 8.5" legal size). All forms printing on both sides	Nos	100						

1. VALIDITY: Your quotation should be valid for 60 days from the date of opening. Confirm acceptance.
2. Kindly mention the HSN/SAC No. at the time of quoting.
3. Kindly submit your budgetary quotation no. **BQ/MM/16/020** on or before due date i.e. **25/02/2026**.

Thanking you,

*Handwritten Signature*  
Sr. DY. MATERIALS MANAGER